



# FULLERTON

C O L L E G E

**International Student Center**  
321 East Chapman Avenue  
Fullerton, CA 92832-2095  
tel: 714.992.7078  
fax: 714.992.9927  
email:isc@fullcoll.edu

## TRANSFER INSTRUCTIONS

### Section A: FULLERTON COLLEGE APPLICANT

Please complete this form and submit it to your current international student advisor with a copy of your Fullerton College acceptance letter to request your transfer. **Do not request a transfer until after you have received your admission letter from Fullerton College.**

Name: \_\_\_\_\_  
Given Name Last Name/Family Name

SEVIS Number: \_\_\_\_\_  
("NXXXXXXXXX" located at the top of your I-20)

Date of Birth: \_\_\_\_\_ Program Start Date: \_\_\_\_\_  
MM/DD/YYYY MM/DD/YYYY

**Will you travel out of the USA before beginning your program at Fullerton College:**

Yes  No

If yes, please provide the date you will depart:

**Please transfer my F-1 SEVIS record to: Fullerton College LOS214F01179000**

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
MM/DD/YYYY

### Section B: TRANSFER INSTRUCTIONS FOR SCHOOL OFFICIAL

Fullerton College does not require DSOs to complete and return transfer forms. **Please only transfer ACTIVE status records on the appropriate date.** If the student has indicated that travel is needed prior to starting at Fullerton College, we would appreciate a SEVIS release date at least 2 weeks in advance of the departure date, if possible.

If the student is out of status, please contact Pilar Ellis (PDSO) at [pellis@fullcoll.edu](mailto:pellis@fullcoll.edu) or 714-992-7079 **before** releasing the SEVIS record to Fullerton College.